

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**August 12, 2025**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, August 12, 2025 at the club building on Tomlynn Street. The meeting was called to order at 6:02 p.m. by Patti Kilcullen

**The following Board Members were present:**

President: Patti Kilcullen (2025)

Vice President: Carolyn Wilkerson (2025)

Corresponding Secretary: Joan Trentadue (2025)

Training Director: Gabby Hughes (2024/2025)

Training Director: Ann Li (2025/2026)

Recording Secretary: Claibourne Jackson (2025)

Treasurer: Rocky Altimore (2025)

Member at Large: Susan Nepomuceno (2025/2026), Donna Crumpler (2025/2026), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

The following **guests were present:** none

**Minutes of the last meeting:**

- -Ann Li- made a motion to approve the minutes of the July 8, 2025 board meeting. The motion was seconded by Donna Crumpler and the minutes were approved by verbal vote.

**Report of the Secretaries**

**Corresponding Secretaries Report:** Beth Goodbody in St. Mary's, and her mother has just passed away  
Much sympathy to Beth as well as get well wishes.

**Recording Secretaries Report:** none

**Report of the Treasurer:** none

**Report of Committees**

**Website:**

- Rocky reported regarding instructors sending emails. If students reply, they must reply to the email...otherwise it will go to Rocky. Will make a small change in the website

**Buildings and Grounds:**

- There was a garter snake in the Annex—a neighbor removed it for us.

- Received an email from Wilton (owners of property) regarding the grass potty area – approval for our insurance to cover the area for RDOC
- Permission granted to place No Parking signs on our overhead doors – hopefully it will help.
- Meeting with a new rep from Porter (property manager)
- Regarding Equipment: The new headset ... Crutchfield has these for \$54 each. We can return the existing one (\$27). Resolved to get 1 Crutchfield headset.

### **Membership and Orientation:**

- Claibourne Jackson presented an application for membership for Cindy Briggs. By verbal vote, the Board approved the application for voting by the membership at the September club meeting.

### **Training:**

- Gabby Hughes requests an Instructors and Assistants meeting on September 16, 6:30-8:30 p.m. in the Annex.
- Margaret Van Cleave has requested a refund for a Rally class since her dog Einstein passed away; resolved by vote to approve full refund.
- Gabby suggested not ordering clickers again as they are too expensive.
- Suggest trying for a class for older puppies. “Beyond Basic” which could include CGC elements as well as the next step. 6 months and older... heeling together as a group, distractions, stays...etc. Will be a weekend or evening class – looking for an instructor with “hands on” assistants.

### **Nominating Committee:**

- Susan Nepomuceno reported that Davina Lancaster is going to run for VP, Gail Peters on the board, Debra Munn has agreed to be the nominee for Training Director

### **Search Committee:**

- Susan Nepomuceno said there are 3 possibilities near current location but none meets ALL criteria... and one in Southside. The Committee is still searching.

### **Trials and Events:**

- NASDA Seminar : Theresa Myers notes this is almost filled.
- Theresa Myers made a motion, Susan Nepomuceno seconded, to arrange a dog First Aid seminar in February or March on a Saturday in the Annex. Pursual of details for this was approved by verbal vote.
- Theresa Myers motioned for, and Donna Crumpler seconded, to approve an AKC Scent Work trial at the club January, 16- 17-18. The motion passed by verbal vote with a note that the budget must be presented at the September Board meeting.

**Old Business:** none

**New Business:**

- Dave Frazier suggested we place a phone extension in the Annex. After a brief discussion, this was tabled indefinitely.
- Dave Frazier mentioned that recently a non-member found out she was exposed to Covid the previous week. This prompted a review of current preferred course of action: If you have *active* Covid at your home, don't come to the club.
- Donna Crumpler said she saw on FB that the Hobart police department had a contest between Police scent dogs and civilian trained dogs. It looked like a lot of fun and so on 8/16, Donna plans to speak to local police departments to see if they would be interested in doing this. Police protocol/odor and civilian Scent Work protocol would compete to benefit the Police Canine Association. The Board approved the request to pursue this further.

**Adjournment:** Susan Nepomuceno made a motion to adjourn the meeting. The motion was seconded by Theresa Myers and passed by verbal vote, thus the meeting was adjourned at 7:36 p.m.

Respectfully submitted,  
Claibourne Jackson, Recording Secretary

Minutes approved September 9, 2025