

RICHMOND DOG OBEDIENCE CLUB, INC.
MEMBERSHIP MEETING MINUTES
February 6, 2024

The monthly meeting of the Richmond Dog Obedience Club took place on Tuesday, February 6, 2024, at the club building on Tomlynn Street. President Patti Kilcullen called the meeting to order at 7:12 p.m.; 42 members were present.

Arlene Dickson introduced our 4 guests:

Abby Bowman, Steven Shanks, Pat Beers Block, Myriam D'Souza_____

Minutes of the last meeting: The January 2024 Membership Meeting minutes were approved as printed in the Pawprint via a motion by Kitty Wells, 2nd by Theresa Myers.

Report of the Board: Patti advised that January's Board meeting was accomplished by Zoom on January 16 having been delayed by weather.

Report of the Secretaries:

Corresponding: Merilynn Bergstresser reported that flowers were sent to:

India Lipton following a surgery

Michele Gillette following a surgery

The club received a thank you note from Theresa Myers for the edible arrangement

The club received an email from Hanover Parks & Recreation to let us know about the Dog Gone 5K/3K/1K to be held on April 13, 2024 at Pole Green Park. Below is the link for complete information [DogGone 5K-3K-1K \(runsignup.com\)](http://DogGone 5K-3K-1K (runsignup.com))

Treasurer's Report

Rocky Altimore reported for January 2024:

| | |
|-------------------|---------------|
| Income | \$ 7,288.36 |
| Expenses | \$10,435.42 |
| Net income (Loss) | (\$ 3,147.06) |

Income Notes:

Dues Received: \$ 2,445.30 (106 paid, 35 unpaid)

Training Proceeds \$ 4,065.00 (slightly under December's total)

Expense Notes:

Agility trial deposits for Mar & Sept \$1000

Yearly tax \$1528.89

Rocky reviewed the Expense Reimbursement Form (a green paper form kept in the office)

Key points:

- You cannot approve your own expense form
- Rocky cannot approve any expenses
- Requester is responsible for getting the expenses approved

- The CHAIRPERSON for the function for which funds are requested MUST sign
- If the requester is the Chairperson, he/she cannot approve the expense – you must get a Board Member to approve the expense reimbursement
- ALL EXPENSES OVER \$50 REQUIRE A BOARD MEMBER SIGNATURE (which will make TWO signatures required)

Report of Committees

Buildings and Grounds: Dave Frazier introduced Courtney Drake as a welcome addition to the Buildings & Grounds committee. Courtney lives near the club building and will be able to help with issues in the future. Please notify Courtney or Dave if you see issues and remember to photograph or video!

The toilet in the Annex is not going to be repaired at Woodfin's cost; we are waiting for a quote from our new mechanical company as to what they recommend and the cost to replace it with a (hopefully) better functioning toilet.

The front door lock has been repaired.

Parking: We may NOT use the first 6 spaces on the right (when entering from Tomlynn) in front of European Auto Center. The spaces in front of their overhead doors are also not to be parked in. This is a 24-hour a day, 7 days per week ordinance.

One final note: As a test, we will be using the Annex bathroom exclusively for the run-throughs on February 11. For the trials, we will have porta-potties on site as well as the use of our indoor bathrooms – just hoping to remove some of the “load” (sorry) from the Annex unit in hope of avoiding a trouble.

Hospitality: Thank you, Gabby and Jo Ann Slate for arranging Pizza Night for the meeting; much appreciated and enjoyed!

Trials and Events:

Merilynn Bergstresser and Theresa Myers noted they still need some volunteer help for the Rally and Obedience trials February 17 & 18. Dave Frazier said he needs help for set up on Friday as well.

Reade Johnson stated that run-throughs are set up for this Sunday, February 11.

Office Management:

Sandra Thurston is our office manager (cleaning supplies, pens, markers, copy paper, etc.) and has asked that when requesting supplies:

- be specific (brand/size/piece count/color, etc.)
- include your name and contact number
- watch for and be prepared to distribute items yourself once they arrive at the club

Tracking:

Maureen Woolley reported on the recent Tracking Trial that although no dogs passed, it went very well and we are looking at doing another trial. the tracking test We are looking at doing another . Also, we are holding a TD/TDX Tracking test the Firsst Sunday in March-this trial closes February 22!

Event:

FastCAT Theresa Myers is holding a committee meeting this Saturday, February 10, at 12:00 noon in the Annex.

Training:

Gabby Hughes has scheduled a meeting for all trainers and assistants on February 27 6:30pm.

Unfinished Business:

Beth Hughes let us know that in the lobby, there's a sign up sheet to purchase Girl Scout cookies. The troop has aspirations to go on some amazing trips and are hoping to raise a good amount of money. Feed your sweet tooth, Friends!

Election of New Members: Pat Beers Block was voted in as a new member by closed ballot; welcome Pat!

New Business:

Dave Frazier noted that a large number of members wish to change the time of day of our December awards/holiday celebration to avoid having to drive at night. The consensus was to review this in September.

Dave also said that the award plaques for Sportsman of the year and President's award are at the shop being engraved with 2023's recipients' names.

Braggs were offered by many members.

Adjournment: A motion to adjourn was made by Pat Speas, 2nd by Theresa Myers. The meeting was adjourned at 7:53 p.m.

Respectfully submitted,
Claibourne Jackson, Recording Secretary

Approved 3/5/2024 sma