

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
May 13, 2025

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, May 13, 2025 at the club building on Tomlynn Street. The meeting was called to order at 6:05 p.m. by Rocky Altimore.

The following Board Members were present:

Corresponding Secretary: Joan Trentadue (2025)

Training Director: Gabby Hughes (2024/2025)

Recording Secretary: Claibourne Jackson (2025)

Treasurer: Rocky Altimore (2025)

Member at Large: Susan Nepomuceno (2025/2026), Donna Crumpler (2025/2026), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

Absent: Patti Kilcullen, Carolyn Wilkerson, Ann Li

The following guests were present: Arlene Dickson, Peter Lenk

Membership Applications:

- Arlene Dickson presented a completed application for the Board's review. Following review and discussion, the Board voted against accepting the application at this time.

Peter Lenk made a motion to have RDOC donate \$100 to the VFDCB* as well as the use of an RDOC banner for the Friday night dinner the Federation is hosting for the NAIA's** October annual conference in Virginia Beach. The motion was seconded by Susan Nepomuceno. Some discussion followed and the motion passed by verbal vote.

*Virginia Federation of Dog Clubs and Breeders – this group primarily deals with legislation pertaining to breed clubs and dog breeders. Peter is and has been a member for several years.

**National Animal Interest Alliance – this group monitors the action of groups like PETA

Minutes of the last meeting:

- Susan Nepomuceno made a motion to approve the minutes of the April 2025 board meeting *as amended*. The motion was seconded by Joan Trentadue and the minutes were approved by verbal vote.

Report of the Secretaries

Corresponding Secretaries Report: none

Recording Secretaries Report: none

Report of the Treasurer: none

Report of Committees

Buildings and Grounds:

- Dave Frazier reported our members have experienced 3 flat tires resulting from nails or screws in our parking lot. If you have to have a tire fixed...please get the offending item to Dave as he can at least tell which tenant it came from.
- Lately, on Saturday mornings for Susan Altimore's class, several large crates are being moved from the Annex to Main Building and back. Theresa Myers volunteered to donate 2 large crates to the club in hopes this will solve this issue.

Training:

- Gabby Hughes reported that Carolyn Wilkerson had supplied a list of new trainers willing and ready to teach. Gabby will be reaching out to them in order to book instructors for upcoming classes already scheduled.
- An Instructor and Assistant meeting will be held June 17 at 6:30. There'll be a list of open class dates for assistant instructors.
- Gabby made a motion to book a puppy class July 12 through August 23. Because of July 4 and Labor Day holidays, there will be only 7 Saturdays (rather than the usual 8). Susan Nepomuceno seconded the motion and it passed by verbal vote.
- Gabby noted that Carol Maupin wants to present two, separate, 4-week classes that would consist of 4 weeks of Jumping followed by 4 weeks of Obedience Games. Again, these would be two separate classes having 10 slots for each class.
- Gabby noted that CGC instructors have requested that RDOC change our course requirement for CGC class to say "no dogs under 12 months." This change will be effective beginning June 6, 2025.

Website:

- Rocky Altimore asked about vaccines required on our website. Discussion led to a consensus that the club will continue to require only rabies vaccination and verification must be the certificate issued by the administering veterinarian.

- Rocky asked about reducing the number of questions (when registering a dog for classes) to just “is your dog aggressive towards other people or dogs?” The Board agreed that this should be the only question and, in the case of a yes answer, the instructor would be responsible for following up to get details.

Old Business:

- Theresa Myers made a motion to have Alice Nickel, from Paws To Swim, come and make a presentation to the membership at the June 2025 meeting. Claibourne Jackson seconded the motion and it subsequently passed by verbal vote.

New Business:

- Some members are going to the APDT convention in Richmond this fall. The Club will provide \$100 reimbursement for qualifying members and those members will be asked to share information that they gathered at the convention when we have the Instructor and Assistant meeting on November 17. Members must teach two 8-week sessions at RDOC this year in order to qualify for the \$100 reimbursement. Standing Rules Sec 5 - Training (g) says every year the Board determines the total amount of reimbursement allowed for Instructor Seminar Expense Reimbursement, not to exceed \$2,000.
- Theresa Myers made a motion to hold FastCAT trials September 26-28, 2025. Dave Frazier seconded the motion and it passed by verbal vote. Further noted that Sarah Grindstaff is the Chairperson.
- Claibourne proposed teaching Advanced Scent Work in a once monthly workshop format rather than weekly standard classes. Claibourne will work with Gabby to schedule.
- For those who have keys and train in the building on their own, please reiterate at the membership meeting that they MUST VACATE PROMPTLY when instructor(s) arrive to set up for scheduled class(es).

Adjournment: Dave Frazier made a motion to adjourn; the motion was seconded by Susan Nepomuceno and passed by verbal vote. Meeting was adjourned at 8:23 p.m.

Respectfully submitted,
Claibourne Jackson, Recording Secretary

Approved as amended: CJJ 6/10/2025