

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**November 11, 2025**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, November 11, 2025 at the club building on Tomlynn Street. The meeting was called to order at 6:01 p.m. by Vice President Carolyn Wilkerson.

**The following Board Members were present:**

Vice President: Carolyn Wilkerson (2025)

Corresponding Secretary: Joan Trentadue (2025)

Training Director: Gabby Hughes (2024/2025)

Training Director: Ann Li (2025/2026)

Fill In - Recording Secretary: Susan Altimore

Treasurer: Rocky Altimore (2025)

Member at Large: Donna Crumpler (2025/2026), Dave Frazier (2024/2025)

**Absent** was President: Patti Kilcullen (2025), Recording Secretary: Claibourne Jackson (2025), Member at Large Theresa Myers (2024/2025), and Member at Large Susan Nepomuceno (2025/2026),

The following guests were present: Susan Massart

**Minutes of the last meeting:**

- Ann Li made a motion to approve the minutes as amended of the October 2025 board meeting. The motion was seconded by Joan Trentadue and the minutes were approved by verbal vote.

**Report of the Vice President:** Carolyn Wilkerson reported that the club's Insurance has been renewed and our insurance certificates have been updated,

**Report of the Secretaries**

**Corresponding Secretaries Report:**

- Joan Trentadue reported Aleta Shelton lost Grant.

**Recording Secretaries Report:** none

**Report of the Treasurer:** none

## **Report of Committees**

### **Buildings and Grounds:**

- Dave Frazier reported EuroHaus is subletting their space to a tire repair shop, all remaining cars should be moved soon. Dave is inquiring about the reserved parking spaces.
- Dave Frazier reported the timer for the potty area needs to be reset so the lights come on at the correct time. He will coordinate getting that fixed.

### **Hospitality:**

- Gabby Hughes reported she has not had any volunteers for the Hospitality Committee and will be stepping away from the committee at the end of the year,.

### **Training:**

- Gabby Hughes reported she is considering having a Training meeting for Instructors and Assistants via ZOOM to share training updates and information from recent seminars. The date and details are being worked out.
- Gabby Hughes noted she is busy scheduling classes for early next year as we need to continue working hard to keep our classes scheduled and well attended. She is considering a second Rally class on Saturdays.

### **Trials:**

- Ann Li reported the Scent Work trial opens next week. Secreterrier will be used as the trial secretary. Final trial details are being worked out.

### **New Member Applications:**

- Membership application for Katharine (Kate) Lenhart was presented and reviewed. Dave Frazier made a motion to accept the application; Donna Crumpler seconded the motion and it was subsequently passed. Katharine (Kate) Lenhart's application was thereby accepted for voting by the membership.

### **Old Business:**

- Susan Massart was a guest at the meeting to amend her request on behalf of the German Shorthair Pointer Club of America to rent equipment for their National Specialty Show. Plans for their specialty show have changed,
  - Dave Frazier made a motion to rent our old trial ring gates and stantions to the German Shorthair Pointer Club of America for their National Specialty Show on May 18 thru 23 2026 for \$100. Susan Massart will guarantee the safety of the equipment, payment of the rental fee to RDOC and will provide a written agreement for the equipment rental. The motion was 2<sup>nd</sup> by Donna Crumpler.

- Rocky Altimore amended the motion to a rental fee of \$50. The amendment was 2<sup>nd</sup> by Donna Crumpler and the motion passed on verbal vote.
- Rocky Altimore is making website updates for new class pricing effective with classes starting in January 2025. Classes will be a max of 7 weeks instead of our current 8 weeks with the following pricing for a 7-week class.
  - Non-member \$160
  - Maximum member price - \$140
  - Minimum member price \$40 + 100 member points.Website updates are needed before classes starting in January can be posted on the Training and Registration Upcoming Classes website page.

**New Business:**

- Rocky Altimore reported our Brag Box generated \$293 this year which we usually donate to Feed More.
  - Rocky Altimore made a motion to donate \$300 to Feed More. The motion was seconded by Dave Frazier and passed on verbal vote.
- Ann Li reported Aleta Channell with Bear Creek K9 Sports has inquired about renting our buildings for NASDA trials with Urban Locating and Lost Items events in late January 2026. There was discussion and it was determined that more information about the proposed events was needed.
- Dave Frazier noted he will get the annual award plaques engraved with this year's honorees for Instructor of the Year, Good Sportsmanship and The President's Award. He also noted we have 2 members with 45 years of service.
  - Dave Frazier made a motion to approve Gabby Hughes' and Ann Li's nomination for Instructor of the Year. Rocky Altimore seconded the motion and it passed on verbal vote.
  - Dave Frazier made a motion to approve the Boards nomination for the Good Sportsmanship Award. Joan Trentadue seconded the motion and it passed on verbal vote.

**Adjournment:** Rocky Altimore made a motion to adjourn the meeting. The motion was seconded by Dave Frazier, and passed by verbal vote. The meeting was adjourned at 7:16 p.m.

Respectfully submitted,  
Susan Altimore, Fill in Recording Secretary

Approved 12/11/2025 cjj