

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**September 9, 2025**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, September 9, 2025 at the club building on Tomlynn Street. The meeting was called to order at 6:07 p.m. by Patti Kilcullen.

**The following Board Members were present:**

President: Patti Kilcullen (2025)

Vice President: Carolyn Wilkerson (2025)

Corresponding Secretary: Joan Trentadue (2025)

Training Director: Gabby Hughes (2024/2025)

Training Director: Ann Li (2025/2026)

Recording Secretary: Claibourne Jackson (2025)

Treasurer: Rocky Altimore (2025)

Member at Large: Susan Nepomuceno (2025/2026), Donna Crumpler (2025/2026), Dave Frazier (2024/2025)

Theresa Myers was absent.

**Guests:** Susan Massart

**Minutes of the last meeting:**

- Claibourne Jackson made a motion to approve the minutes of the August 2025 Board meeting. The motion was seconded by Susan Nepomuceno and the minutes were approved by verbal vote.

**Report of the Secretaries**

**Corresponding Secretaries Report:** none

**Recording Secretaries Report:** none

**Report of the Treasurer:**

- Rocky noted that AKC fees for agility trials are rising (\$1) and Cristol Klevinsky had asked if we should raise our entry fees by \$1 to match. Some discussion followed and the Board agreed that yes, we would increase our entry fees by \$1

**Report of Committees**

**Buildings and Grounds:**

- Dave reported landscapers here will continue to maintain the grass (potty) area so we need not look after it.

## **Training:**

- Gabby Hughes said she had an inquiry about the \$100 seminar expense reimbursement to trainers – whether it carried over hours from a previous year, i.e. was cumulative. As originally designed, no, it is for teaching hours accumulated in the calendar year.
- Questions came up regarding the budget for the upcoming First Aid Seminar and more information is needed for review.
- Donna Crumpler has proposed a class: “Street Walking” (LOL) which will aim to imitate encounters such as you would find on a neighborhood walk such as squirrels, cats, dogs in fences and people. The class will be four weeks on Wednesdays, beginning October 1<sup>st</sup> at 8 pm in the main building. This will be limited to 8 students. Ann Li will write up and post on the public FB page and it will be available for sign up on the website.

## **Tracking:**

- Joan Trentadue presented the budget for RDOC’s March Tracking Test event to the Board/Treasurer.
- Joan Trentadue (for Mary Ann Massie) proposed that the club will again have a Trunk or Treat event at Hampden Sydney college; anyone who wants to participate should contact Mary Ann. The event would be held on October 30 from 4-6pm (members will arrive earlier to set up and stay to take down). A motion was made by Carolyn Wilkerson to approve this activity. The motion was seconded by Donna Crumpler and subsequently passed by verbal vote.

**Old Business:** none

## **New Business:**

- Susan Massart inquired about using RDOC’s mats and ring gates for the conformation portion of GSP CLUB of AMERICA’s National Specialty (May 18-23, 2026) to be held at the Founder’s Inn (Virginia Beach). They will probably need matted space of 40+ feet x 50+ feet. Our mats need to be counted and their condition checked before we can accurately reply to this request.

Dave Frazier noted that he had looked at the mats when putting down the ones in the Annex and that even the best of the (blue) mats are not good enough to take along with us should we move. Black mats are new and on tubes/rolls and must be evaluated to calculate square footage available, along with counting ring gates. Susan Massart and Dave Frazier will see to this review and the Board agreed to offer rental at \$100 total – noting that the GSP Club will be responsible for moving, cleaning and returning in good condition.

Rocky Altimore made a motion to accept this request as outlined and Dave Frazier seconded the motion. Motion passed by verbal vote.

- Ann Li presented the proposal and budget for our upcoming Scent Work that the separate levels of competition each day (a.m./p.m.) will ameliorate parking worries to a large degree. She explained expecting 500 entries (100 dogs on site) with Novice and Advanced to run in the a.m. and Excellent & Masters in the p.m.
- Ann Li would like to begin posting classes on our **public Facebook** page. As there were no objections and unanimous enthusiasm from Board members, this proposal was approved.
- There was a proposal to see if other related businesses would like to pay RDOC for advertising space (to post a banner for their business inside our building). The Board resolved to ask for volunteers for a committee at our October membership meeting. To this end, Patti Kilcullen will write something for the PawPrint as well as asking at the October meeting. Committee will need to decide on size and format (with Board approval) as well as solicit businesses.
- Susan Nepomuceno confirms Brandon Johnson is still coming in for the October meeting.

**New member application:** The member application from George Frick was reviewed and accepted for membership vote at the October club meeting.

**Adjournment:** Claibourne Jackson made a motion to adjourn the meeting. The motion was seconded by Rocky Altimore and subsequently passed by verbal vote. The meeting adjourned at 7:31 p.m.

Respectfully submitted,  
Claibourne Jackson, Recording Secretary

Approved 10/14/2025