

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
March 11, 2025

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, March 11, 2025 at the club building on Tomlynn Street. The meeting was called to order at 6:10 p.m.

The following Board Members were present:

President: Patti Kilcullen (2025)

Vice President: Carolyn Wilkerson (2025)

Corresponding Secretary: Joan Trentadue (2025)

Training Director: Gabby Hughes (2024/2025)

Training Director: Ann Li (2025/2026)

Recording Secretary: Claibourne Jackson (2025)

Treasurer: Rocky Altimore (2025)

Member at Large: Susan Nepomuceno (2025/2026), Donna Crumpler (2025/2026), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

The following guests were present and welcomed: Sheila Denzler, Pam Parent

Minutes of the last meeting:

- Donna Crumpler made a motion to approve the minutes of the February 2025 board meeting. The motion was seconded by Theresa Myers and the minutes were approved by verbal vote.

Report of the Secretaries

Corresponding Secretaries Report:

- Joan Trentadue reported that Marilyn Bergstresser has lost her dog, Peyton
Courtney Drake has lost her dog, Bodhi

Recording Secretaries Report:

- Claibourne Jackson confirmed that correspondence between Board members would now be via personal email and no longer via *groups.io*

Report of the Treasurer:

- Rocky Altimore reported that in his quest to settle dues for 2025, he has not been able to reach Beth Harris, Crystal Meadows, Elizabeth Wilson, Sharon Catheo, Elizabeth Elliott or Jim & Janie Simmons or Susan Gokey. Board members had

various bits of information to help Rocky and he should be able to finalize the 2025 membership list soon. (Thank you for doing the detective work, Rocky)

Report of Committees

Buildings and Grounds:

- Dave reports the breaker panel has been repaired/replaced...it was in terrible shape – dangerous even. Electrician said we should see a decrease in our electric bill. Main lobby outlet is not working, but in the process of restoring to service.
- Garage doors are all insulated now! (This is such a huge improvement – thank you Donna Crumpler for the initiative and Dave for implementing!)
- Microphone/PA use notes: The “pass around” microphone must be held CLOSE to your mouth. Please turn the microphones OFF when not in use.

Run-Through:

- Susan Nepomuceno reported that the recent Obedience/Rally run-through earned \$415 for the day as well as garnered some new students!

Training:

- Gabby Hughes reported we are scheduling a year of after 6pm classes (puppy & basic). They are set up as “pending” so that we can find instructors later. She said that there was ZERO response from people to teach or assist. Please help find teachers!!
- Gabby also says Arlene says there are 5 people who would like to assist during the daytime (to finish their applications for membership). Need to have these people as a priority...so may be swapping out existing member assistants.
- Gabby noted that it would be helpful for the website to have a way to mark or list members who are AKC evaluators or judges.
- Gabby reported that Judi Edwards is at the Clicker Expo and asked for notification saying that she is, in fact, eligible for reimbursement of \$100 for the admission.
- A motion was made by Rocky Altimore to refund the full amount to one of Arlene’s students who was only able to attend 1 (of 8) classes. Susan Nepomuceno seconded the motion and, after some discussion, the motion passed by verbal vote.
- Regarding snow/weather closings: USE THE RDOC WEBSITE to confirm and/or communicate this. Either the whole RDOC will be closed or if not, then instructors may decide to have class or not. If an instructor makes such decision, they MUST contact EACH class member as well as Gabby Hughes and Ann Li by email, text, and/or phone and ensure that each has received the message.

- Donna Crumpler is planning to hold an advanced Scent Work PRACTICE class beginning 4/9 – 5/28. Donna will make a sign-up because every participant will need to help. Cost suggestion is: non-members \$96, \$36 members but can use up to 60 points.

Old Business: None

New Business:

- Theresa Myers noted that due to weather, her Scent Work class has missed 4 weeks of class and thus made a motion to extend the class each week by 15-20 minutes to catch up. Donna Crumpler seconded the motion and it was passed by verbal vote.
- Susan Nepomuceno said that the building search committee met and they need to know some details regarding what the club can afford and what square footage is required in order to search efficiently. Some discussion followed with round numbers to help the committee.
- Dave Frazier asked about Groups.IO as a communication medium for the Board of Directors. The consensus was that we will no longer be using it – opting instead to use personal email addresses.
- Dave Frazier noted that dates and times for Board Meeting and Club Meetings were often not on the calendar. By-laws say that the Recording Secretary is responsible for posting these.

Adjournment: Rocky Altimore made a motion to adjourn the meeting. The motion was seconded by Theresa Myers, voted on and passed; thus, the meeting was adjourned at 7:41 p.m.

Respectfully submitted,
Claibourne Jackson, Recording Secretary

Approved 4/8/2025