

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
October 10, 2023

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, October 10, 2023 at the club building on Tomlynn Street. The meeting was called to order at 6:32 p.m.

The following Board Members were present:

President: Peter Lenk (2023)

Vice President: Michele Gillette (2023)

Training Directors: Carisa Whelan (2022/2023)

Recording Secretary: Susan Altimore (2023)

Treasurer: Rocky Altimore (2023)

Member at Large: Diane Lenk (2022/2023), Jeanette Makowskyj (2022/2023), Judi Edwards (2023/2024), Kara Kolster (2023/2024)

Board Members absent: Corresponding Secretary: Merilynn Bergstresser (2023)

The following guests were present: None

Minutes of the last meeting: The minutes of the September 2023 board meeting were approved. Michele Gillette made a motion to approve the minutes of the last board meeting; the motion was seconded by Judi Edwards, and passed on verbal vote.

Report of the Secretaries:

Corresponding Secretaries Report: Merilynn Bergstresser sent a report that the club sent a donation to the Morris Animal Foundation and a card to Beth for Rudy.

Recording Secretaries Report: None

Report of the Treasurer: Rocky Altimore reported:

- The Julie Daniels seminar made money for the club and was enjoyed by all participants.
- Detailed FCAT financials raised concerns about event volunteer entry fees. Additional information is needed.

Report of Committees

Training: Carisa Whelan reported the 'Train the Trainer' training was well attended by members. Several members have volunteered to teach and assist Basic classes. She is working on setting up a schedule for the 'Train the Trainer' training and requiring members to take it before teaching and assisting Basic classes.

Unfinished Business:

- Building Safety: Peter Lenk and Dave Frazier are going to review our current building safety features and emergency lighting and fix the things we can fix.
- Change of meeting schedule motion: Judi Edwards mentioned she thinks changing the meeting schedule is a good suggestion, but she will not bring up the idea again.

New Business:

- Diane Lenk made a motion for the club to purchase a DVD of the Julie Daniels Control Unleashed seminar for the club library for \$75. The motion was 2nd by Carisa Whelan and passed on verbal vote.
- Judi Edwards made a motion to appoint Maureen Woolley to the open Training Director position for the remainder of the term, until 12/2024. The motion was 2nd by Rocky Altimore and passed on verbal vote.
- Club scrapbooks: Photos for our club scrapbooks are ready to be made into scrapbooks. Susan Altimore is working on a few ideas to get this complete.
- Judi Edwards mentioned Julie Daniels has many different class formats which could prompt a future return visit.
- Carisa Whelan made a motion to purchase a new color printer for the club not to exceed \$400 in cost. The motion was 2nd by Jeanette Makowskyj and passed on verbal vote.

Adjournment: Rocky Altimore made a motion to adjourn the meeting. The motion was 2nd by Michele Gillette and passed on verbal vote. The meeting was adjourned at 7:33 p.m.

Respectfully submitted,
Susan Altimore, Recording Secretary

Minutes approved as 11/14/2023