

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**June 10, 2025**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, June 10, 2025 at the club building on Tomlynn Street. The meeting was called to order at 6:07 p.m. by President, Patti Kilcullen.

**The following Board Members were present:**

President: Patti Kilcullen (2025)

Vice President: Carolyn Wilkerson (2025)

Corresponding Secretary: Joan Trentadue (2025)

Training Director: Gabby Hughes (2024/2025)

Training Director: Ann Li (2025/2026)

Recording Secretary: Claibourne Jackson (2025)

Treasurer: Rocky Altimore (2025)

Member at Large: Susan Nepomuceno (2025/2026), Donna Crumpler (2025/2026), Dave Frazier (2024/2025), Theresa Myers (2024/2025)

The following guests were present: Arlene Dickson

Patti Kilcullen made a motion to allow Arlene Dickson to address the Board before proceeding with BOD business. Joan Trentadue seconded the motion and it was approved by verbal vote.

- Arlene Dickson noted that after spot cleaning an area in the Annex with Simple Green, there was a huge difference. She suggested using Simple Green to clean the floor of the Annex to see if the same improvement could be realized with the usual mop-clean by Jan Pro. Dave Frazier had consulted with JanPro about this and was told that more changes of the mop bucket water would be required, taking more time and costing the club more money. Following some discussion, it was resolved that Donna Crumpler would pick up some Simple Green to supply to JanPro to try it for a couple of months using the same cleaning method at the same price.
- Theresa Myers reminded the Board that the club has mats in storage that we can use in the Annex if we decide the existing ones are too worn.

**Minutes of the last meeting:**

- Donna Crumpler made a motion to approve the minutes of the May 2025 Board meeting as amended. The motion was seconded by Susan Nepomuceno and subsequently approved by verbal vote.

## **Report of the Secretaries**

### **Corresponding Secretary:**

- Joan Trentadue reported that
  - Judy Abruzese had put down her dog, Gunner
  - Chrissy Tyree had lost her dog, Max
  - Joanie Brobst had cataract surgery, but was doing well
  - Sandra Thurston is in the hospital dealing with pneumonia and injuries from falling
  - Cristol Klevinsky was in a car accident-thankfully not injured

**Recording Secretary:** none

**Report of the Treasurer:** none

## **Report of Committees**

### **Buildings and Grounds:**

- Dave Frazier reported we will be playing FM98 radio during the R/O trials.
- Dave reported someone clogged both toilets in the main building, but no one was signed in during the time it would have occurred
- Thermostat operation by members (specifically turning the system OFF instead of just using the temperature UP/DOWN adjustment) continues to be a problem. Recently the system was turned off, however no one had signed in during the time it would have happened.

### **Training:**

- Gabby Hughes reported the Instructor and Assistant meeting will be in the Annex on June 17<sup>th</sup> at 6:30 p.m.
- Gabby further noted that instructors/assistants are needed for the August, September and October classes. There remains a pointed effort to assign instructors early.
- Rocky will present at the Instructor and Assistant meeting about what instructors need to do (and how) to use the website.
- Dave will present about what to do in using the buildings/grounds (microphones, lights, thermostats, sign in/out, parking, lock-up)

**Old Business:** none

### **New Business:**

- Nominating committee will need to recruit candidates for Training Director, Vice President, and Board Member at Large
- Proposed members of the Nominating Committee: Susan Nepomuceno volunteered to chair the committee. Members suggested for the committee included Abby Bowman, Arlene Dickson, Pam Parent, Darlene Trace, Courtney Drake, Billy Letien, Susan Massart and Stephen Shanks
- Susan Nepomuceno noted that *classes* may use the new trial jump; however, not individuals who come outside of class time.
- Susan Nepomuceno reported she is looking into setting up an Obedience weekend workshop at the club in 2027. Terry Frick and Abby Bowman have agreed to help Susan with this project.

### **New Applications for Membership:**

- Membership applications were presented from Donna Miles and Alexandra Foster. Theresa Myers made a motion to approve both applications and Donna Crumpler seconded the motion. Subsequently, both applications passed by verbal vote.

**Adjournment:** Claibourne Jackson made a motion to adjourn and Theresa Myers seconded the motion. The motion passed by verbal vote and thus the meeting was adjourned at 7:25 p.m.

Respectfully submitted,  
Claibourne Jackson, Recording Secretary

Approved as amended: 7/8/2025