

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
November 14, 2023

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, November 14, 2023 at the club building on Tomlynn Street. The meeting was called to order at 6:31 p.m.

The following Board Members were present:

President: Peter Lenk (2023)

Vice President: Michele Gillette (2023)

Corresponding Secretary: Merilynn Bergstresser (2023)

Training Director: Carisa Whelan (2022/2023)

Recording Secretary: Susan Altimore (2023)

Treasurer: Rocky Altimore (2023)

Member at Large: Diane Lenk (2022/2023), Jeanette Makowskyj (2022/2023), Judi Edwards (2023/2024), Kara Kolster (2023/2024)

Board Members absent: Maureen Woolley (Oct 2023/2024)

The following **guests were present:** None

Minutes of the last meeting: The minutes of the October 2023 board meeting were approved. Rocky Altimore made a motion to approve the minutes of the last board meeting; the motion was seconded by Carisa Whelan, and passed on verbal vote.

Special Board Meeting minutes: The minutes of the Special Board Meeting were approved. Rocky Altimore made a motion to approve the minutes of the Special Board Meeting. The motion was 2nd by Michele Gillette and passed on verbal vote.

Report of the Secretaries:

Corresponding Secretaries Report: None

Recording Secretaries Report: None

Report of the Treasurer: None

Report of Committees

Web Site: Judi Edwards reported the RDOC website will be updated to a new design, faster response times and a better user experience on 11/28/2023. THANK YOU to Kelly Gannon and Rocky Altimore for creating our new site.

Unfinished Business:

- FCAT concerns of potential violations of AKC and RDOC rules. It was noted that discounted event entry fees for event volunteers was announced on July 11 at the General Membership meeting. Ching was contacted for additional information but did not respond. Theresa Myers apologized for the oversight and promised it will not happen again. Discussion ensued among Board members, resulting in Rocky Altimore and Judi Edwards working to develop a new General Rule for our club to ensure that discounted entry fees will not happen again for any RDOC event. Investigations and discussions are ongoing concerning our reporting responsibility to the AKC.
- July 2023 dog bite in Basic class. Carisa Whelan left the meeting. At 7:10pm the remaining Board members voted to go into Executive Session to discuss possible pending litigation. Executive Session ended at 7:26pm. Judi Edwards will, with the help of other members, investigate temporarily filling the Training Director position until January 1, 2024.

Presentation of Applications for Membership: The application of Deborah Parrott was read to the Board. Kara Kolster made a motion to approve Deborah's application for membership and present it at the January 2024, General Membership meeting for vote. The motion was 2nd by Judi Edwards and passed on verbal vote.

New Business:

- President Peter Lenk Shared that Maureen Wooley resigned her position of Training Director effective 11/11/2023. It is the responsibility of the Board to appoint a new Training Director to complete the remaining 1 year of Maureen's term. The 2023 Board will let the 2024 Board appoint a member to this position.
- Susan Altimore made a motion to approve \$200 as requested by Gabby Hughes for Instructor and Assistant gifts at the 2023 Holiday Party in December. The motion was 2nd by Judi Edwards and passed on verbal vote.
- Susan Altimore made a motion to approve \$200 as requested by Gabby Hughes for pizza to be served at a Membership meeting. The motion was 2nd by Merilynn Bergstresser and passed on verbal vote.
- Kara Kolster made a motion to have Julie Daniels return in 2024. Her fee would be \$2,500 plus travel expenses. Judi Edwards to handle details for the seminar. The motion was 2nd by Jeanette Makowskyj and passed on verbal vote.
- Rocky Altimore made a motion to donate \$150 to Feed More for Pets. The donation consists of Brag Box collections of approximately \$135 and a donation from the club to reach the total donation. The motion was 2nd by Judi Edwards and passed on verbal vote.
- Rocky Altimore made a motion to approve spending of up to \$950 by Claudia and Dave Frazier for member title pins to be awarded at the Holiday Party. The motion was 2nd by Michele Gillette and passed on verbal vote.
- Peter Lenk asked for suggestions for our 2023 Good Sportsmanship Award. Nominations were discussed.
- Judi Edwards started a discussion concerning the club's investment in the Denise Fenzi Pet Professionals Program could be listed in a single club member's name and other club members do not have access to the resources. Further investigation is needed.
- Kara Kolster stated there are concerns about our Obedience and Rally trials opening at noon on Saturdays for entries. Kara to contact Mary Ann Massie as this date and time may be set in our contract with our Trial Secretary.

Adjournment: Rocky Altimore made a motion to adjourn the meeting. The motion was 2nd by Kara Kolster and passed on verbal vote. The meeting was adjourned at 7:58 p.m.

Respectfully submitted,
Susan Altimore, Recording Secretary

Minutes approved as amended 12/5/2023