

RICHMOND DOG OBEDIENCE CLUB, INC.
MEMBERSHIP MEETING MINUTES
January 6, 2026

The monthly meeting of the Richmond Dog Obedience Club took place on Tuesday, January 6, 2026, at the club building on Tomlynn Street. Vice President Davina Lancaster called the meeting to order at 7:05 p.m. with 32 members present.

Minutes of the last meeting:

A motion was made by Claudia Frazier to approve the minutes of the November membership meeting as printed in the Pawprint. The motion was seconded by Gail Peters and subsequently passed by verbal vote.

Report of the Secretaries

Recording: none

Corresponding: Joan Trentadue presented flowers as a token of thanks to Gabby Hughes for her service as the Club's Hospitality chairperson.

Treasurer's Report:

Rocky Altimore reported for December 2025:

Income	\$18,269.49
Expenses	\$15,459.23
Net	\$ 2,809.26

Excellent notes: December's Training Income was \$9,055!

The Club ended 2024 with a net **loss** of almost \$10,000 – truly a low point
For 2025, the Club closed the books with a net profit of \$10,636.40 !!!!!
Thanks to every effort from each contributing member.

Report of Committees

Buildings and Grounds:

- Dave Frazier reported as a reminder that per AKC RULES: ANY SPACE SET UP FOR TRIAL (or show) is CLOSED FOR USE!! NO practicing. NO use of the space.

- Dave shared new rules from the landlord for use of the dumpster:
 - Only trash from our regular business operation is to be placed in the dumpster.
 - no furniture, no large bulk items

- ALL items must be INSIDE the dumpster
- Nothing is to be left around the dumpster
- No crates in the dumpster
- 1st quarter HVAC inspection completed and the Annex unit is working now
- Jan-Pro contract for cleaning does not include moving the ring gates that remain around the perimeter. Someone noted that dust/dirt look unsightly up against the walls under these gates and wondered if we could take them down. The BOD will discuss this and decide.
- Christmas decorations to come down tomorrow morning...need help.
- Monicaa, the car that has languished in one of our parking spaces, is finally gone
- We have new drain strainers in the bathroom sinks
- Reminder: Please do NOT allow dogs to urinate on the red bollards, the buildings or dumpster walls! Please use the designated potty areas.

Membership and Orientation:

- Arlene Dickson presented a membership application and references for Kate Lenhart. A vote by ballot accepted Ms. Lenhart as a new member. Welcome Kate!

Trials and Events:

- Stephen Shanks noted Rally/O trials went very well - even with move-ups.
- Arlene Dickson reported R/O trial earnings of \$4077! This was due in part to the very generous donations for raffle baskets. Arlene noted the Club received many positive comments from participants about how well the trial was run and how great the raffle items were. A different full table of items was presented each day.
- Arlene further noted that preparation is under way for the February 14 trials: with Obedience in the morning being 98% full and Rally in the afternoon 43% full to date.
- The June Trials scheduled for 6/20-21 have contracted obedience judge Aimee Kincaid who is based in Florida. Chairperson for the trial is Arlene Dickson – who notes she is looking for a co-chair.
- Needed: Trial Chairperson for December Obedience & Rally trials

- Theresa reported that the Scent Work trial still needs some volunteers. Please contact Donna Crumpler. Set up for the trial will be Friday, January 16 at 1:00, with the trial itself running all day on both January 17 and 18.

NO ONE IS ALLOWED on the training floors in EITHER BUILDING after set up on Friday the 16TH!!

Old Business: none

New Business:

- Theresa Myers presented proposed amendments to the standing rules stemming from changes in technology, the economy and the evolution in operation of the Club. Items passed by the Board are detailed on the Addendum at the end of these minutes.

Braggs were offered in abundance by many members

Adjournment: A motion to adjourn was made by Claibourne Jackson and seconded by Susan Altimore. The motion was passed by verbal vote, thus the meeting was adjourned at 8:31 p.m.

Respectfully submitted,
Claibourne Jackson, Recording Secretary

See Addendum following as part of these minutes.

Approved 2/10/2026 cjj

ADDENDUM to RDOC Club Membership Meeting January 6, 2026

CERTIFICATE OF AMENDMENT
OF
THE STANDING RULES
OF
RICHMOND DOG OBEDIENCE CLUB
January 6, 2026

It is hereby certified that:

1. The name of the club is Richmond Dog Obedience Club (the "Club").
2. The Standing Rules of the Club are hereby amended as follows:

Section 4 General Rules, Item (f), with the initial sentence currently reading as follows:

“(f) The fee for rental of the Club building shall be \$100.00 per day, per unit, with a \$100.00 refundable deposit paid at time of rental and refunded if a representative from the Building and Grounds determines the building was left clean.”

shall be amended to read:

“(f) The fee for rental of the Main building shall be \$200 per day and for the Annex building \$100, with a \$100 refundable deposit paid at time of rental and refunded if a representative from the Building and Grounds determines the building was left clean.

Section 7 Trainee Registration, Item (h), with the initial sentence currently reading as follows:

“(h) All rosters are to be printed no later than the first night of class. No class folders are to be removed from the Club building without approval of the Training Directors or the Registration Chairperson.”

Shall be removed in its entirety and the remaining items shall be re-alphabetized.

Section 9 Duties of Committees, Item (m) Publicity, Item 2., with the initial sentence currently reading as follows:

- “2. Handles all paid newspaper advertising and publicity for all special events of the Club.”

shall be amended to read:

- “2. Handles publicity for all special events of the Club.”

Section 9 Duties of Committees, Item (o) Registration, Items (1-5), with the initial sentences currently reading as follows:

1. “Obtains all forms and supplies necessary for training class registration, subject to Board approval.
2. Manages class rosters and student information.
3. Each instructor will be provided a roster of trainees in their respective classes by the first night of class; this information shall include the name of trainee, home address and telephone number, name of dog, breed of dog, and any other pertinent details necessary. Two copies of the class roster shall be provided to the Instructor.
4. Shall maintain a file of Rabies Certificates for students and Members’ dog(s).
5. Maintains a supply of graduation certificates and prints Puppy class and Basic class graduation certificates for classes as needed.”

Shall be removed in its entirety, with the remaining items re-alphabetized. Item (o) Registration, Items 1, 4 and 5 shall be added to the end of Section 9 Duties of Committees, Item (q), Training (formerly, Item (r), Training) and shall read as follows:

1. “Consists of the Training Directors as Chairpersons, all Instructors and Training Assistants as stated by the By-Laws.
2. Sets up a class schedule as needed.
3. Instructors and classes are assigned by the Training Directors with Board approval.
4. Recommends standards of training for all phases of training and holds meetings, at least quarterly, to keep abreast of methods of training.
5. Requests for refunds of training fees will be directed to the Training Directors. Any refunds will require Board approval.

6. With the Historian, obtains appropriate awards for presentation at the Holiday party.
7. Records hours of instruction earned by Instructors and Training Assistants participating in the Instructor's Training Program.
8. Supervises preparation of Obedience Training Certificates and Evaluation forms.
9. Shall schedule CGC Testing as needed. The test shall coincide with any CGC class and shall be given on the last night of the class. The Instructor(s) of the class are not allowed to be the evaluators for the test. The fee for the test is included as part of the class. The public will be allowed to participate in the test and will be charged the appropriate fee. The dates will be approved in advance by the Board of Directors.
10. Shall oversee the therapy dog testing performed by the Evaluator(s). The Evaluator(s) shall have each individual complete a registration form and provide a rabies certificate for each dog being tested.
11. Oversee and/or assigns prospective new member(s) assisting hours to an Instructor.
12. Obtains all forms and supplies necessary for training class registration, subject to Board approval.
13. Shall maintain a file of Rabies Certificates for students and Members' dog(s).
14. Maintains a supply of graduation certificates and prints Puppy class and Basic class graduation certificates for classes as needed."

Section 9 Duties of Committees, Item (q) Training, Item 7, will be removed in its entirety and the remaining items will be re-numbered:

- "7. Records hours of instruction earned by Instructors and Training Assistants participating in the Instructor's Training Program."

Section 9 Duties of Committees, Item (q) Training, Item 8., first sentence, with the initial sentence currently reading:

- "9. Shall schedule CGC Test to be given at least once but no more than six times a year."

Shall be amended to read:

- "9 Shall schedule CGC Testing as needed."

Section 9 Duties of Committees, Item (v) Virginia Federation of Dog Clubs and Breeders, with the initial sentence currently reading:

“(v) The Board shall appointment a representative to attend meeting and report back to the Club.”

Shall be amended to read:

“(v) The Board shall appoint a representative to attend meeting and report back to the Club.”

Section 10 Awards, Item (b), will be removed in its entirety and the remaining items will be re-alphabetized:

“(b) An Instructor's patch will be awarded after a member finishes the Instructor Training Program.”

END OF ADDENDUM