

RICHMOND DOG OBEDIENCE CLUB, INC. BOARD OF DIRECTORS MEETING MINUTES SEPTEMBER 13, 2022

The meeting of the Board of Directors of the Richmond Dog Obedience Club, Inc., took place on Tuesday, September 13, 2022 at the Club building on Tomlynn Street. The meeting was called to order at 6:34 p.m.

The following Board members were present:

President: Peter Lenk (2022)

Corresponding Secretary: Rhea McCaffrey (2022)

Recording Secretary: Deanne Hamilton (2022)

Training Director: Valerie Pascal (2021/2022) and Carisa Whelan (2022/2023)

Treasurer: Rocky Altimore (2022)

Member at Large: Ellen McNelly (2021/2022)

Board Members absent: Vice President: Michele Gillette (2022)

Member at Large: Jeanette Makowskyj (2022/2023)

Member at Large: Diane Lenk (2022/2023)

Member at Large: Linda Heimiller (2021/2022)

Guests: Theresa Myers

Minutes of the last meeting: On the motion of Valerie Pascal, seconded by Rocky Altimore, the minutes of the August 9, 2022 Board meeting were approved by voice vote.

Report of the President: None.

Report of the Secretaries:

Recording Secretary: None

Corresponding Secretary: Rhea McCaffrey reported that

- Sympathy flowers were sent to Amanda Bishop on the death of her father.
- Get well flowers were sent to Betty Swenson for her recent hospitalization.
- Sympathy cards and donations to Morris Animal Foundation were sent on the passing of:
 - Michael and Sarah Gardner's 'Goose'
 - Judy Overton's 'Keeper'
 - Judi Edward's 'Jetta'

Report of the Treasurer: None

Out of Order: On the motion of Valerie Pascal, seconded by Rocky Altimore, Theresa Myers was allowed to present her proposal to the Board to rent the club for a Scent Work Seminar on 11/12/2022 from 1 pm – 6 pm. The Seminar would be presented by Silke Satzinger with 10 working spots and 10 audit spots open to members.

On the motion of Valerie Pascal, seconded by Carisa Whelan, the proposed seminar was approved by voice vote.

On another matter, Theresa Myers requested approval from the Board to purchase lunches for the volunteers for the FCAT on September 30th. On the motion of Valerie Pascal, seconded by Carisa Whelan, the Board approved the purchase of lunches at an expense not to exceed \$500.

Report of Committees: None

Unfinished Business:

- Peter Lenk reported that the landlord accepted RDOC's counter proposal for the new lease agreement and they will be preparing for final signatures within days.
- Peter Lenk also reported that he has been sending emails regarding the plumbing issues and will follow-up with the agent about these concerns immediately.
- Rocky Altimore reported that he needs a representative of RDOC to negotiate the contract for website maintenance. Peter Lenk will be RDOC's representative. Also, a steering committee was discussed. Additional questions were raised concerning the difference between a website steering committee versus the current information technology committee. Discussion ensued for clarity.
- Rhea McCaffrey reported that Gabby Hughes wanted to confirm with the Board that the current plan for the Christmas Party was as follows:
 - 6:30 pm set up and 7 pm dinner. Gabby will prepare the turkey and ham and RDOC members will bring sides, appetizers and desserts. No signup will be required. Paper products and beverages (soda) would also be provided by RDOC. Any other beverages would be BYOB. All were in agreement.
- Rhea McCaffrey also brought up the discussion of a Chairperson for the February Rally Trial. Discussion ensued on ways to reach members who may not realize there was a need and/or might be great candidates. Valerie Pascal is going to ask instructors to announce in their rally classes. A few names were also discussed for personal asks.

New Business:

- Valerie Pascal reported that Carmen Vasquez needs to rescind her offer to be on the ballot for Recording Secretary for 2023.
- Valerie Pascal also reported that the Puppy Playtime Class has been a huge success and the participants are eager to continue. Carisa Whelan had a proposal for a Brave Puppy Class that would run for 4 weeks. They would allow no more than 5 students and puppies needed to be under 6 months old. Valerie made a motion to approve, seconded by Rocky Altimore, and approved by voice vote.

- Valerie Pascal requested a refund for Elizabeth Allen for \$110. Rhea McCaffrey made a motion to approve, seconded by Rocky Altimore, and approved by voice vote.

Adjournment: On the motion of Carisa Whelan, seconded by Rocky Altimore, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Deanne R Hamilton, Recording Secretary
Minutes approved as revised: 10/11/22