

**RICHMOND DOG OBEDIENCE CLUB, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
JULY 12, 2022**

The meeting of the Board of Directors of the Richmond Dog Obedience Club, Inc., took place on Tuesday, July 12, 2022 at the Club building on Tomlynn Street. The meeting was called to order at 6:35 p.m.

**The following Board members were present:**

President: Peter Lenk (2022)

Vice President: Michele Gillette (2022)

Corresponding Secretary: Rhea McCaffrey (2022)

Training Directors: Valerie Pascal (2021/2022) and Carisa Whelan (2022/2023)

Treasurer: Rocky Altimore (2022)

Member at Large: Ellen McNelly (2021/2022)

**Board Members absent:** Recording Secretary: Deanne Hamilton (2022)

Linda Heimiller (2021/2022)

Jeanette Majkowskyj (2022/2023)

Diane Lenk (2022/2023)

No guests were present.

**Minutes of the last meeting:** On the motion of Rocky Altimore, seconded by Ellen McNelly, the minutes of the June 14, 2022 Board meeting, including the Executive Session, were approved by voice vote.

**Report of the President:** None.

**Report of the Secretaries:**

**Corresponding Secretary:** Rhea McCaffrey reported that

- A thank you note had been sent to Susan Altimore for her donation of Rally equipment to the Club.
- Sympathy cards and contributions to the Morris Animal Foundation had been sent to Shannon Levine in memory of Breacher; to Janie Robertson in memory of Kaya; to Claiborne Jackson in memory of Breezy; and to Lynn Harpold in memory of Marcus.
- The Club received thank you cards, which are posted on the bulletin board, from Sheila Denzler for a Morris Foundation contribution; from Pat Small for a Morris contribution; and from Dave Brobst for his judging assignments for the RDOC rally and obedience trials in June, 2022.
- A get-well card and Kroger gift card were sent to Elizabeth Elliott following her recent surgery.

**Report of the Treasurer:** None

## Report of Committees:

- **Training:** Valerie Pascal reported that the contract for the Pat Miller seminar had been signed. The seminar will be held at the Club building on October 8, 2022. A flyer is being developed with further information. Attendance will be 50-60 individuals, maximum. The cost for the one-day seminar will be \$115 for non-members and \$75 for members. RDOC will provide drinks and snacks, and participants will be responsible for their own lunch. RDOC instructors who commit to teaching two sessions of either Basic or Puppy classes will have their attendance fee refunded at the end of their teaching commitment.

**Unfinished Business:** Peter Lenk reported that he had spoken to Willson Flohr, representative of Porter Realty, who advised that he was preparing to meet with the owners of the property concerning RDOC's lease, which expires in May 2023. Peter advised Mr. Flohr that the Club would like to have an extension of the lease.

Peter further advised that he had not been successful in contacting a representative of the Bearded Collie Club of America about the mat rental, which was previously approved.

Valerie Pascal reported that class registration continues to be a problem for people, especially non-members, trying to register. Classes are filling very rapidly. Following discussion, Valerie advised that she would begin posting the "opening date" for classes on the Club's Facebook page.

**Presentation of Applications for Membership:** None

**New Business:** Peter Lenk noted that long-time member Brad Noyes had passed away and asked that a card be sent to Brad's son, who lives in Pennsylvania.

Rocky Altimore reported that a problem with the air conditioning overflow, which had caused the air conditioning in the main training area to shut down, had been repaired at a cost of \$723.

On the motion of Valerie Pascal, seconded by Carisa Whelan, the Board voted to approve a credit of \$110 for Debra Bowman.

**Adjournment:** On the motion of Ellen McNelly, seconded by Rocky Altimore, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Michele A. Gillette, Vice President  
on behalf of Deanne Hamilton, Recording Secretary

Minutes approved: 8/9/22