

RICHMOND DOG OBEDIENCE CLUB, INC.
BOARD MEETING MINUTES
June 14, 2022

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, June 14, 2022 at the club building on Tomlynn Street. The meeting was called to order at 6:33 p.m.

The following Board Members were present:

President: Peter Lenk (2022)

Vice President: Michele Gillette (2022)

Corresponding Secretary: Rhea McCaffrey (2022)

Training Directors: Valerie Pascal (2021/2022) and Carisa Whelan (2022/2023)

Recording Secretary: Deanne Hamilton (2022)

Treasurer: Rocky Altimore (2022)

Member at Large: Ellen McNelly (2021/2022)

Board Members absent: Linda Heimiller (2021/2022) and Jeanette Makowskyj (2022/2023)

Board Members resigned: Janie Robertson (2022/2023)

The following **guests were present:** none

Minutes of the last meeting: The minutes of the May 10, 2022 board meeting were approved. Valerie Pascal made a motion to approve the minutes of the last board meeting as emailed. The motion was seconded by Michele Gillette and passed on verbal vote.

Report of the President: none

Report of the Secretaries:

Recording Secretary Report: Deanne Hamilton reported that she will not be present for the General Membership meeting on the 2nd of August or the Board meeting on the 9th. She requested a substitute be selected for recording the minutes. Michelle Gillette volunteered to record the Board meeting minutes for August 9, 2022.

Corresponding Secretary Report: none

Report of the Treasurer: none

Report of Committees

-Training:

Valerie Pascal reported that there was a training meeting held on Tuesday, June 7, 2022.

Unfinished Business:

Peter Lenk reported that he had not heard back from the Bearded Collie Club of America about using our equipment for their trial in October. He will reach back out to them.

Peter Lenk has also not heard back from the rental agent about the lease and will follow-up with him.

Peter Lenk reported that no one has stepped up to chair the audit committee, so he is still working on that as well. Valerie shared that she had information on this under New Business.

Presentation of Applications for Membership: none

New Business:

Peter Lenk asked Valerie Pascal to give an estimate of the number of volunteer instructors and assistants leading classes at this time. Valerie's response was approximately 21 instructors and 19 assistants. This estimate does not include volunteers helping with run-thrus or other activities of the club. Peter was pleasantly surprised by the total and commented that most Clubs and Organizations would be happy to see that level of engagement. Peter plans to email the membership thanking them for their service and asking if others might consider stepping up to fill several of the current openings for volunteers.

Valerie Pascal reported that Gail Peters has volunteered to chair the nominating committee and Theresa Myers has agreed to be on the committee. Valerie will also offer some additional names to Gail so she can reach out to see if they are interested.

Valerie Pascal reported that Susan Altimore would like RDOC to consider donating 3 classes of the current Beginner Rally session to one of our former members. There was a brief discussion and then Valerie made a motion to donate the classes. The motion was seconded by Michele Gillette and passed with a verbal vote.

Rocky Altimore made a motion that two members who are delinquent in paying their dues be removed from the membership roll. The motion was seconded by Peter Lenk and passed on verbal vote.

Peter Lenk mentioned that Joanie Brobst is going to be judging rally at the Bearded Collie Club of America trial in Virginia Beach in October. Joanie requested to borrow the rally stands for this event. The time frame will be approximately 36-48 hours. Peter made a motion that we approve the loan and Rocky Altimore seconded. The motion passed on verbal vote.

Carisa Whelan led a discussion on several new classes she would like to pilot targeting members and non-members alike with specific training concerns. These classes include:

- Puppy Playtime Pilot -open to all (focus on guided puppy interaction and positive redirection techniques when needed)
- Brave Puppy Pilot -open to all (lots of confidence building games, introducing puppies to new situations in safe environment, gentle guidance/suggestions on puppy confidence building)
- Building the Bond Pilot -open only to non-club members (initially) with rescue dogs

The hope is that these offerings will fill a void in our current class line up, as well as, attract new members to RDOC. Carisa is going to draw up a proposal for the 'Brave Puppy Pilot' and the 'Building the Bond Pilot' and present it to the Board at a future meeting.

In the meantime, Carisa is going to establish the 4-week pilot puppy socialization class. It will begin July 10, 2022 with Carisa as the instructor. Valerie made a motion to approve the 'Puppy Playtime Pilot'. The motion was seconded by Michele Gillette and passed by verbal vote.

Peter Lenk commented that we have an opening for a Member at Large on the Board due to the resignation of Janie Robertson. Diane Lenk has volunteered to fill this role. Rocky Altimore moved that Diane Lenk replace Janie Robertson as Member at Large. Valerie Pascal seconded. The motion was approved by verbal vote. Peter Lenk abstained.

Valerie Pascal brought up a concern voiced by a few members about the difficulty registering for some of the more popular classes. Discussion ensued. No action was deemed necessary by the Board at this time as it can be handled in the description of the class offering.

Susan Altimore received a gift of Rally Signs and stands that she would like to donate to the club. Rhea McCaffrey made a motion that RDOC accept the whole gift. Carissa Whelan seconded, and the motion passed by verbal vote. Rhea will write a thank you note to the original owner as well as Susan for her donation.

Valerie Pascal voiced a concern related to supporting our current instructors in learning new techniques to enhance their classes. She mentioned she would like to ask Pat Miller to come and provide two different programs. One titled 'How Dogs Think and Learn' and the other 'Positive Solutions for Behavior Problems' More details related to costs for instructors vs members and guests to come. Valerie will check with Pat on her schedule and come back to the Board when she knows more.

Adjournment: A motion was made to adjourn by Rocky Altimore, seconded by Michele Gillette, the meeting was adjourned at 7:50 p.m. and then immediately went into an **Executive Session**.

Executive Session:

The Board discussed general personnel issues and an action plan was established.

Rocky Altimore moved to adjourn the Executive Session, seconded by Ellen McNelly, the session was adjourned at 8:30 p.m.

Respectfully submitted,
Deanne Hamilton, Recording Secretary

Minutes approved July 12, 2022