

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**July 13, 2021**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, July 13, 2021 via ZOOM. The meeting was called to order at 6:32 p.m.

**The following Board Members were present:**

President: Peter Lenk (2021)

Vice President: Mary Ann Massie (2021)

Training Directors: Valerie Pascal (2021/2022), Nicole Allen (2020/2021)

Recording Secretary: Betty Swenson (2021)

Treasurer: Rocky Altimore (2021)

Member at Large: Emily Chambers (2020/2021), Les Foldesi (2020/2021), Linda Heimiller (2021/2022), Ellen McNelly (2021/2022)

Board Members absent: Rhea McCaffrey, Corresponding Secretary

**Minutes of the last meeting:** The minutes of the June 2021 board meeting were approved. Mary Ann Massie made a motion to approve the minutes of the last board meeting; the motion was seconded by Valerie Pascal and passed on verbal vote.

**Report of the Secretaries:**

**Corresponding Secretaries Report:** none

**Recording Secretaries Report:** none

**Report of the Treasurer:** Rocky Altimore thanked the Training Directors for posting new classes which gave the club significant income for the month of July so far.

**Report of Committees**

**-Buildings and Grounds:** Ellen McNelly mentioned that the gate to the dog exercise area is damaged. Peter Lenk said he is aware of the issue and has the materials with which to fix it. Valerie Pascal asked if we could purchase new pans for the crates in the training area as many are broken. Peter has found that some type of padding (eg cardboard) is needed between the plastic pans and the metal crate bottoms to prevent cracking. Mary Ann Massie noted that PetSmart usually has extra pans in stock.

**-Matches:** Nicole Allen reported that the Friday night run-thrus have been well received so far, with positive feedback on the on-line sign-up, slots filling, and sufficient volunteers.

**-Trials and Events:** Les Foldesi has submitted the Farm Dog Certification Test application to the AKC. The contract with the landowner has been signed. Ribbons need to be ordered. He noted that the test in Louisa the week before is a one judge test, so we may benefit from that by getting entrants who need to finish a title.

**-Nominating Committee:** Ellen McNelly gave a progress report. They have nominees for Vice President, Treasurer, and two Members-at-Large. Mary Ann Massie suggested a post on the members' section of our Facebook page asking for interested members to contact Susan Massart.

**Unfinished Business:** The By-Laws changes suggested by Les Foldesi are being tabled for now, but Les did check with Michele Gillette (our agent of record) and she said the State Corporation Commission won't care about them.

Mary Ann Massie's revision to our contract for renting the building to other organizations and individuals has been completed and will be distributed to the rest of the board in anticipation of a vote at the August board meeting.

Mary Ann's quest for finding individuals who would like to be mentored in performing key roles for the club, such as treasurer and trial secretary continues. All the individuals currently filling these positions are happy to do the mentoring.

As a result of her recent Obedience Trial Committee meeting, Mary Ann again brought up the purchase of a laptop computer for club use. There are new apps developed and being developed for agility and obedience trial management which allow exhibitors to gauge their ring time without having to crowd around the ring. Potentially this could be used instead of the camera and TV system already approved by board, Rocky Altimore advised that a tablet would be a more useful piece of equipment than a laptop where portability is important. Mary Ann will get more information on the memory storage needed, cost, etc. and report back next month.

**Presentation of Applications for Membership:** The applications of Carmen Vasquez and Pam Parent were read by Valerie Pascal and both were approved for a vote at the August general membership meeting.

We also discussed the reinstatement application of a resigned member. A vote in this matter was tabled pending collection of more information.

**New Business:** VKC is looking for a site to hold conformation handling classes. After considerable discussion, a motion was made by Mary Ann Massie and seconded by Nicole Allen to NOT offer the use of our building. The motion passed on voice vote.

**Adjournment:** Motion to adjourn was made by Mary Ann Massie and seconded by Les Foldesi and we adjourned at 7:52 p.m.

Respectfully submitted,  
Betty Swenson, Recording Secretary

Minutes approved as written 8-10-21