

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**April 13, 2021**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, April 13, 2021 at the club building on Tomlynn Street. The meeting was called to order at 6:34 p.m.

**The following Board Members were present:**

President: Peter Lenk (2021)

Vice President: Mary Ann Massie (2021) (Zoom)

Corresponding Secretary: Rhea McCaffrey (2021) (Zoom)

Training Directors: Valerie Pascal (2021/2022) (Zoom), Nicole Allen (2020/2021) (Zoom)

Recording Secretary: Betty Swenson (2021)

Treasurer: Rocky Altimore (2021)

Member at Large: Emily Chambers (2020/2021), Les Foldesi (2020/2021), Linda Heimiller (2021/2022) (Zoom), Ellen McNelly (2021/2022) (Zoom)

Board Members absent: none

The following **guests were present:** none

**Minutes of the last meeting:** The minutes of the March, 2021 board meeting were approved.

Valerie Pascal made a motion to approve the minutes of the last board meeting; the motion was seconded by Rocky Altimore, and passed on verbal vote.

**Report of the Secretaries:**

**Corresponding Secretaries Report:** none

**Recording Secretaries Report:** none

**Report of the Treasurer:** Rocky Altimore reported there were two members he has not been able to reach, but all others have either paid their dues or resigned

**Report of Committees**

**-Audit:** Les Foldesi said the other committee members (Susan Newton & Mary Ann Massie) have reviewed the material and the only issue noted was a lack of signatures & Covid waiver on run-thru and rally drop-in forms. This was determined to be a moot point since future signups for these will be via the website.

**-Buildings and Grounds:** Les Foldesi has been in communication with Porter Realty and has learned that roofers have been working on the building. Porter also needs a certificate of insurance, which Mary Ann Massie attended to

**-Training:** Valerie Pascal said we are down one instructor for a while as she is taking a break, but that some of the CGC instructors may be ready to start teaching again. She is still in need of someone to teach a Wednesday puppy class and is looking for another conformation instructor so that Diane Lenk doesn't need to come in twice a week.

**Unfinished Business:** Mary Ann Massie has been reviewing the rental agreement we have for other groups to use our building, and would like to amend said agreement to include the other party following established guidelines regarding injuries to dogs or humans and the pandemic protocol. This documentation could resemble an AKC events emergency plan. She would also like to detail the lessee's cleanup responsibilities.

Future obedience/rally trials were again brought up. Mary Ann Massie volunteered to mentor a new chair for the December trial, and suggested hiring a professional secretary. Previous trial chairs and secretaries will be asked if they want to continue with the positions or take a step back. There was some question about whether we need to hold three such trials a year and if we have the leadership resources to do so.

Betty Swenson said we forgot to bring up for a vote Honorary Membership for Ron Smith at the last general meeting, and asked that everyone try to remember next month.

**There were no Applications for Membership presented**

**New Business:** Valerie Pascal made a motion to refund class fees for a student whose dog died after attending only two classes. Nicole Allen seconded and the motion passed.

Valerie also requested spending up to \$250 on a new vacuum for the main building. Mary Ann Massie seconded and the motion passed.

Nicole Allen and Theresa Meyers are working on putting on a three day CAT test.

On a motion made by Rocky Altimore and seconded by Betty Swenson, the meeting was adjourned at 7:25pm

Respectfully submitted,  
Betty Swenson, recording secretary

Approved as amended May 11, 2021