

**RICHMOND DOG OBEDIENCE CLUB, INC.**  
**BOARD MEETING MINUTES**  
**July 18, 2023**

The meeting of the Board of Directors of the Richmond Dog Obedience Club took place on Tuesday, July 18, 2023 at the club building on Tomlynn Street. The meeting was called to order at 6:34 p.m.

**The following Board Members were present:**

President: Peter Lenk (2023)

Vice President: Michele Gillette (2023)

Corresponding Secretary: Merilynn Bergstresser (2023)

Training Directors: Carisa Whelan (2022/2023)

Recording Secretary: Susan Altimore (2023)

Treasurer: Rocky Altimore (2023)

Member at Large: Diane Lenk (2022/2023), Jeanette Makowskyj (2022/2023), Judi Edwards (2023/2024), Kara Kolster (2023/2024)

Board Members absent: none

The following guests were present: Donna Crumpler

**Minutes of the last meeting:** The minutes of the June 2023 board meeting were approved. Rocky Altimore made a motion to approve the minutes of the last board meeting; the motion was seconded by Judi Edwards, and passed on verbal vote.

**Report of the Secretaries:**

**Corresponding Secretaries Report:**

- Merilynn Bergstresser reported the club received a very nice 'Thank You' note from Gail Peters concerning the donation to the Morris Animal Fund in honor of the passing of Meeko.
  
- Merilynn Bergstresser reported a member let her know MaryAnn Mullen recently had surgery and if the club could send her flowers. Judi Edwards made a motion to send MaryAnn Mullen a flower arrangement not to exceed \$200. The motion was 2<sup>nd</sup> by Rocky Altimore and passed on verbal vote.

**Recording Secretaries Report:** None

**Report of the Treasurer:** None

**Report of Committees**

**Trials and Events:**

- Judi Edwards reported registration for the Leslie McDevitt Control Unleashed seminar, presented by Julie Daniels, opened and all the working spots are filled, 19 of the 30 audit spots are filled and all the private consults are filled. The seminar is at RDOC on Saturday and Sunday, 10/7 and

10/8. Carisa Whelan made a motion for the club to provide subs/box lunches to participants. The motion was 2<sup>nd</sup> by Diane Lenk and passed on verbal vote.

- Judi Edwards reported the Variable Surface Tracking test scheduled for 1/6 and 1/7 in 2024 is progressing on schedule. The judges for the event are Michele Gillette and Carol Ruthenberg. Kelly Gannon is the Test Chairperson and Maureen Woolley is the Test Secretary.

**Training:**

- Carisa Whelan reported there are fans available for use in the main training space for additional air circulation.
- Carisa shared that there is interest in a Scent Work level 2 class and a member willing to teach the class. Michele Gillette moved to create the new class. The motion was 2<sup>nd</sup> by Judi Edwards and passed in verbal vote.

**Unfinished Business:**

- AED unit(s) for the club is still being researched.
- 2022 member pins from the last December Awards celebration are with our President Peter Lenk.

**Presentation of Applications for Membership:** None.

**New Business:**

- Peter Lenk reports concerns about our club doors being locked and the sign in/out logs. New options for door security are being investigated.
- It was discussed that our 'potty area' needed some attention due to invasive weeds. Carisa Whelan made a motion to hire Donna Crumpler's lawn care guy, Rafael, for 2 hours of work and \$40 to get rid of the weeds. The motion was 2<sup>nd</sup> by Diane Lenk and passed on verbal vote.
- Peter Lenk mentioned a judge commented that the sunspots on our main building training floor during a trial create a distraction for dogs. Dave Frazier will be consulted concerning a possible inexpensive easy solution.

The Board went into Executive Session for approximately 45 minutes.

The regular Board meeting resumed:

- Rocky Altimore made a motion to temporarily suspend all Basic classes until a standard curriculum and training methods with homework is developed and approved, and a minimum of 3 instructors and 6 assistants have been trained in the method. The motion was 2<sup>nd</sup> by Judi Edwards and passed on verbal vote.

**Adjournment:** Carisa Whelan made a motion to adjourn the meeting. The motion was 2<sup>nd</sup> by Judi Edwards and passed on verbal vote. The meeting was adjourned at 8:21 p.m.

Respectfully submitted,  
Susan Altimore, Recording Secretary

Minutes approved as amended 8/8/2023